



Dear UCAR Travelers and Travel Administrators:

We are excited to welcome you to Cain Travel and we look forward to getting to know each and every one of you!

Traveler Profile

To verify your profile status within the Cain systems, please click on the profile activation link below and enter your email address. You will then be advised the status of your profile, and further instruction.

www.caintravel.com/activate

The ability to book through Cain Travel will begin October 1, 2012.

Once your profile is activated

You can login to the Cain Travel systems for access to our Cain Travel Portal, which gives you access to online booking, your traveler profile, current and/or historical travel itineraries/invoices, Cain Travel contact information, including contact information for the dedicated UCAR Agent Team at Cain and our 24-hour service, and much more! If you are a travel coordinator that provided a listing of your travelers, the delegate access for those travelers will be activated by October 1st.

Click the link below to access Cain's online systems and information following the initial activation of your profile.

www.caintravel.com/ucar

(When saving to your favorites, please be sure to save this link and not the link from within the Rearden system.)

Dedicated UCAR Agents:

You are able to reach the dedicated UCAR Agent Team, as well as our extended and after-hours emergency service through the UCAR dedicated toll-free or local numbers – **800-966-4834 or 303-938-2755**. Cain staffs our own 24-hour emergency service for all other hours. There is a \$15 call fee applicable afterhours.

UCAR Travel email: <u>ucar@caintravel.com</u>

UCAR dedicated agents contact information:

Dave Kaylor davidk@caintravel.com 303-938-2743 Nadine Alexander <u>nadinea@caintravel.com</u> 303-248-2625 Lori SoRelle loris@caintravel.com 303-938-2736

Kathy Sommers kathys@caintravel.com 303-938-2746 Liz Skalak lizs@caintravel.com 303-938-2758

All of us at Cain Travel look forward to working with you!

Sincerely,

Ann

Ann Judd Account Manager CAIN TRAVEL Cain Travel News – breaking business travel news via email/RSS feed – <u>SIGN UP HERE</u>